



BOH MEETING MINUTES – 10/13/15

Attending

James Griffin, Chairman
John Curran, Vice Chairman
Robin Williams, Member

Also in attendance: Cathleen Liberty, Director of Public Health

Meeting called to order 6:30 pm

REVIEW OF MEETING MINUTES

Meeting minutes of September 1, 2015

Motion to accept and place on file the minutes of September 1, 2015– R Williams

Second – Vice Chairman J Curran

3-0 Vote to accept and place on file the minutes of September 1, 2015

BOARD BUSINESS

Request for a Hearing

The board discussed that hearing requests should be done internally and the board did not have to intervene.

Red Spring Rd Letter

The board discussed the fact that five out of 17 landowners responded to the Title 5 enforcement letter. The next step is to send another enforcement letter, but hand deliver it to the dwellings.

MHOA Conference

Director Liberty updated the board on the staff attending the MHOA conference in October.

Public Health Issues

The board reviewed and approved the HACCP plan for Fuji Steakhouse.

The Director told the board that the Olive Garden did not respond to the decision letter that was received by Olive Garden on September 14, 2015. After much discussion, the board decided that if the Olive Garden does not present a HACCP plan for their ROP process by the next meeting, they will be ordered to cease and desist using the ROP process.

MONTHLY REPORTS

Nurses Report

Submitted by Director Liberty – report was accepted and to be placed on file.

Sanitarians' report

Submitted by Director Liberty who reported inspectors were on round two of inspections and the health department is current with day care inspections and is now looking to see which churches are preparing food in their kitchens. Liberty also noted that the monthly report was being worked on to be more formalized.

ADJOURN

Motion – to adjourn meeting at 7:10 pm-Chairman Griffin

Second – Member Williams

3-0 vote to adjourn Board of Health Meeting at 7:10 pm

Next Board of Health meeting is set for November 10, 2015 at 6:30 pm in the Council Committee Room

Respectfully submitted,


James Griffin, Chairman

Dated: November 10, 2015

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website

DOCUMENTS PERTAINING TO THIS MEETING MAY BE OBTAINED AT THE BOARD OF HEALTH OFFICE CITY HALL, LOWER LEVEL, 140 MAIN STREET. HOURS ARE 9:00 AM to 5:00 PM MONDAY THRU FRIDAY